**Confederation City Classic Supervisor Checklist**

location:

game times:

**Before Game:
If you are covering a game at Rural, would you please check into the Hospitality Room (Foods Lab) to ensure there are refreshments available for Coaches and Refs. There should be hot chili, rolls, and bottled water. Please check-in during the game to replenish and food items.**

1. Ensure there is a person at the door selling tickets.
2. Ensure all minor officials are in place.
3. Game officials are in place.
4. Have the game sheet filled in with starting line-ups from each team and game sponsor. (minor officials should do this)
5. Announcement of starting line-ups and game sponsor (optional)

**During Game**
6. Monitor cash at door and remove cash if too much accumulates.

**After Game**
7. Get the coach from each team to pick their gamestar.
8. Present Dominoes gamestar shirts to Gamestars, if required.
9. **Email or text in results of game to Les MacKay** from the game sheet: final& half scores; game stars; top scorers, with points. (get minor officials to fill in)

lkmackay@edu.pe.ca or text at 902- 626 -9593

10. At end of day collect all cash and tickets and ensure that they are given to Jodi Murphy or placed in designate area if you have been told otherwise.

Pick up a labelled box at the Tech Office (Jodi will have ready) to take to the school, if you are the first, or return box to CRHS if you are the last game. (not required for Rural or Gray venues)

Things to have for each game in the box:
1. Game sheet. 2. Float and tickets 3. Programs 4. 2 GameStar shirts/game 5. Ticket price sheet posted at site.
6. Sheet with list of minor officials and ticket seller for game

If you have any question please contact:

Les (game results) 902-626-9593 Esther (902-218-2754 minor officials) or Jodi (text 902-394-2825 for tickets or money issues)

*the organizing committee thanks you for your help*